

Privacy Policy – Built Environment Networking

1 Who are we?

Built Environment Networking Limited is a company registered in England (Company No. 07055370) whose registered office is at 4100 Park Approach, Thorpe Park, Leeds LS15 8GB. We are the data controller for the purposes of this Privacy Policy. This Privacy Policy relates to Built Environment Networking Limited a leading provider of networking and development insights events for the property and construction industry across the UK.

2 What is this Privacy Policy for?

This Privacy Policy gives you information about how we will use personal data and other private information collected by or provided by you to Built Environment Networking Limited. When we refer to 'personal data' in this Privacy Policy it means any information that relates to you from which you can be identified. This Privacy Policy governs the processing of your personal data, including in connection with your use of our Site, so please read it carefully.

3 What Personal Data may we collect?

We may collect the following personal data about you:

- Personal details you provide (such as name, address, e-mail address, business address, phone number) when completing a form on this website.
- Payment details that we require for processing any payments for services or events provided by Built Environment Networking Limited on your instruction.
- Personal details you choose to give when corresponding with us by phone, email, or that you provide to us when you visit Built Environment Networking Limited. . This includes without limitation information provided at the time of registering to the Site, posting material to us and if you report a problem with the Site
- Any other personal or private information about you that you choose to submit to this Site or any other websites we operate.
- Information about your preferences (e.g. cookie data, clickstream data, browsing history, responses to direct marketing, and opt-outs from direct marketing) and any information provided to us by third parties.
- We may also collect information regarding details of visits to our Site and the resources that you access. Any personal information we collect will be used by us strictly in accordance with current data protection legislation and this Privacy Policy. We will store the information we collect from you and hold it electronically or otherwise.

4 Cookies

Our Site uses cookies for a number of purposes, including to distinguish you from other users, to provide you with a good user experience when you browse our Site and to allow us to improve the features of this Site.

5 How we use your data

We may use your personal data in the following ways:

- To operate our business and provide you with services you have requested.
- To display the content of this Site, and any customisations you may select.
- To verify your identity.
- To acknowledge, confirm and deal with your enquiry, brief or order.
- Where we are asked to deal with any other enquiries or complaints you may make.
- To notify you about any changes to this Site, or services provided through this Site.
- To provide you, with information about our services. We may contact you by email, post, text or phone on the basis of legitimate interests. Any marketing that you receive from us will allow you to unsubscribe from further marketing communications.
- To contact you in connection with user/customer/member surveys and use any information you choose to submit in response.
- To administer our Site and ensure that our Site is presented in the most effective manner for your and your computer/device.
- For internal business/technical operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes and as part of our efforts to keep our Site secure.
- On an aggregate basis, to understand how individuals collectively use the features of our Site.
- To give effect to your legal rights and your rights under this Privacy Policy. This includes your right to request access to, rectification or erasure of personal data.
- data; to request restriction of processing; and the right to data portability
- To protect against fraud, identity theft, and other unlawful activity.
- To establish or exercise any legal rights or claims.

- To satisfy our obligations under applicable law, this Privacy Policy, and any other policies or terms that are applicable to our relationship with you.
- For other purposes to which you have consented, and we may combine personal data that you provided to us with other information we collect about you for the purposes set out in this Privacy Policy.

6 Processing Personal Data for Legitimate Business Purposes

We process personal information for certain legitimate business purposes, which include some or all of the following:

- Where processing enables us to determine the effectiveness of marketing campaigns
- To provide communications which we think will be of interest to you by mail
- To process your data on our systems to ensure relevant communications
- To better understand how people interact with our websites
- To identify and prevent fraud

Whenever we process data for these purposes we will ensure that we always keep your Personal Data rights in high regard and take account of these rights. You have the right to object to this processing if you wish, and if you wish to do so, please email nkykie.dawe@built-environment-networking.com. Please bear in mind that if you object this may affect our ability to carry out tasks above for your benefit.

7 Disclosure of your personal data

We may share your personal data with third parties in the following situations:

- We may disclose your personal data to our employees and agents to the extent necessary to provide you with the services you have requested.
- We may make your personal data available to selected third parties who act on our behalf to support our operations (for example card processing or payment services (see the section below headed 'Payment Information') and credit reference agencies to protect against possible fraud, subject to appropriate contractual protections in accordance with applicable law.
- Our IT suppliers and contractors (e.g. data hosting providers or delivery partners) who may need to have access to your personal data to provide IT support and enable us to provide products and services, subject to appropriate contractual protections in accordance with applicable law.
- If we sell or transfer all, or any portion, of our business or our company assets to any third party, personal data held by us from you may be one of the transferred assets.

- To protect us or contractors against loss or damage (including without limitation, exchanging information with the police, courts or law enforcement organisations).
- To the extent necessary to establish, exercise or defend legal rights or claims, or for the purposes of investigating actual or suspected unlawful activity.

8 Payment Information

Any payments made to Built Environment Networking Limited will be processed by Built Environment Networking Limited, and the payment data you submit will be securely stored and encrypted using up to date industry standards and this is in accordance with this Privacy Policy.

9 Security

We take the security of our clients' data very seriously and we use appropriate measures to protect all personal information collected in a secure, controlled environment consistent with GDPR legislation. The personal data that we collect from you is stored on UK based servers. Unfortunately, the transmission of information over the internet or public communications networks can never be completely secure. When you submit your personal information through our websites this is at your own risk.

10 Data Retention

We will only retain your personal data for as long as we require the personal data in connection with the purposes set out in this Privacy Policy, except where we are required, or permitted, under applicable law, to retain your personal data for additional periods of time.

11 Governing Law and Jurisdiction

This Privacy Policy shall be governed by and construed in accordance with English law and the courts of England and Wales shall have exclusive jurisdiction to settle any disputes which may arise out of or in connection with this Privacy Policy.

12 Your Data Protection Rights

Subject to applicable law, you may have the following rights in relation to your personal data:

- The right to request access to, or copies of, your personal data that we process.
- The right to request correction of any inaccuracies in your personal data.
- The right to object, on legitimate grounds, to the processing of your personal data.
- The right to lodge a complaint with a supervisory authority (The Information Commissioner's Office).
- The right to request that your personal data are deleted. This does not affect your statutory rights. If you wish to exercise any of these rights please contact us as described in the section below headed 'Contact'. We may also need to ask you for further information to verify your identity before we can respond to any request.

13 Change to our Privacy Policy

If we change this Privacy Policy, we will let you know about the changes by publishing the updated version on our website, <https://Built Environment Networking Limited.com> We are committed to protecting and respecting your privacy and will continue to do so in any future changes we make to this Privacy Policy. This privacy policy was last updated January 24th 2018

14 Contact

Questions, comments or requests regarding this Privacy Policy should be addressed to our privacy officer Keith Griffiths contact by email: keith.griffiths@built-environment-networking.com or by post at: Built Environment Networking Limited 4100 Park Approach, Thorpe Park, Leeds LS15 8GB